

By Speed post/
Registered A/d.

M.P. POORVA KSHETRA VIDYUT VITRAN CO.LTD

Form No.1 (B)

No.-----

Dt.-----

To

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Sub: Acknowledgement of application for new connection.

Your application dated has been received in this office on dated In this connection, it is to inform that the said application has been registered in this office and the registration number is R-1 – 69/2008.

Please quote the above registration number in all communications.

.....

(Signature of JE/AE concerned)

Name :

(Rubber Stamp)

Phone No.

Mobile No.

By Speed post

M.P. POORVA KSHETRA VIDYUT VITRAN CO.LTD

Form No.1 (C)

No. _____

Dt. _____

To

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Sub: Inspection of site / premises where new connection is required.

Ref: R-1 No 69/2008

With reference to the above application, it is to inform that the authorized officer of Discom will visit the site / premises on (date) at Hrs.

You are requested to be present at the site on the above date and time along with your Electrical Contractor for the following purposes:

- (i) Fix the point of supply and the place where meter and the cut-out / MCB shall be installed.
- (ii) Fix the lay-out of the proposed line / sub-station and estimate the distance between the point of supply and the nearest distribution mains from where supply could be given.
- (iii) Determine if the supply line is to go over any property belonging to a third party.
- (iv) Verify other particulars mentioned in the application form.

In case, it is not possible for you to be personally present, your authorized representative (duly authorized in writing) along with this letter should be present at the site / premises.

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(Signature of JE/AE concerned)
Name :
(Rubber Stamp)

Phone No.
Mobile No.

By Speed Post

M.P. POORVA KSHETRA VIDYUT VITRAN CO.LTD

Form No.1 (D)

No. _____
To

Dt.-----

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Sub: Advice for payment of charges and execution of agreement in respect of new electricity connection (R-1 – 69/2008).

For the purpose of power supply to the premises indicated in the above application, the following amount is required to be deposited.

1.	New service connection charge	:	Rs.
2.	Security Deposit	:	Rs.
3.	Agreement stamp charge	:	Rs.
4.	Registration charge	:	Rs.
5.	Cost of service line	:	Rs.
6.	Cost of extension of mains	:	Rs.
7.	Supervision charge for 6 above	:	Rs.
8.	Any other charge, if any (give details)	:	Rs.

		Total	:
			

(in words)

In case, the consumer arranges to lay the service line at his cost, the cost of service line (item-5 above) shall not be payable and only 5% thereof is payable towards supervision charges. For this purpose, he has to confirm in writing to the undersigned that the service line will be laid by him through

authorized electrical contractor and that, therefore, he is willing to pay only the supervision charges @ 5% of item 5 above.

Similarly, if the consumer arranges to lay the extension of LT mains at his cost through a licensed electrical contractor, only 5% supervision charges are payable on the cost indicated in 6 above and indicated in item - 7. A copy of the sanctioned estimate is enclosed. For this purpose, he has to confirm in writing to the undersigned that the service line will be laid by him through authorized electrical contractor and that, therefore, he is willing to pay only the supervision charges @ 5% of item 6 above.

You are requested to deposit the above amount either in cash or by demand draft within 15 days of receipt of this advice failing which your application shall be liable to be cancelled.

Within the aforesaid period, you may visit this office on any working day during 11:00 Hrs. to 15:00 Hrs. to deposit the above charges and also execute the agreement in duplicate for further necessary action by this office to arrange supply of electricity to the premises applied for.

You are welcome to inform on phone the date and time of your visit to ensure that no inconvenience is caused to you.

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(Signature of JE/AE concerned)

Name :

(Rubber Stamp)

Phone No.

Mobile No.

M.P. POORVA KSHETRA VIDYUT VITRAN CO.LTD

Form No.1 (E)

No. _____

Dt.-----

To

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Sub: Intimation of commencement of supply and installation of meter in respect of new electricity connection (R-1 – 69/2008).

It is to inform that the electricity supply to your premises has commenced on and the meter has been installed on

The details of the connection are as under:

- (1) Name of consumer :
- (2) Service Connection No. :
- (3) Date of connection :
- (4) Details of meter installed
 - (i) Meter installed : Single Phase / 3 Phase
 - (ii) Make of meter :
 - (iii) Meter Sl. No. :
 - (iv) Initial reading : MD
Units
 - (v) Other details : As per name plate of the meter.
 - (vi) No. of body-seals provided : 1 / 2 / 3
 - (vii) Number engraved on the seals :
 - (viii) Meter-box provided or not : Yes / No
 - (ix) Seal numbers on the meter-box : 1
2
3

Please note that it is the responsibility of the consumer to provide due security to the meter and the meter-box provided. Only the persons authorized by the licensee are allowed to take meter reading.

Please note that the meter should not be interfered with by the consumer or any other person nor the seals provided should be disturbed except by the authorized representative of the licensee.

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(Signature of JE/AE concerned)

Name :

(Rubber Stamp)

Phone No.

Mobile No.

M.P. POORVA KSHETRA VIDYUT VITRAN CO.LTD

Form No.1 (F)

No. _____

Dt.-----

To

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Sub: Copy of finalized agreement and map of the premises.

A copy of the finalized agreement dated along with map of the premises relating to service connection no. Is sent herewith for your record.

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(Signature of JE/AE concerned)

Name :

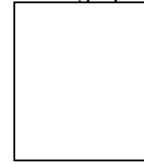
(Rubber Stamp)

Phone No.

Mobile No.

Form No.1 (G)

Photograph



To

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Sub: Application for registration of electrical contractor.

Sir,

I, here by make this application for registration as electrical contractor. The necessary information is as under:

- (1) Name of the contractor :
- (2) Licence Number :
(issued by the Licensing Authority)
- (3) Validity of licence period :
- (4) The name of establishment/shop :
- (5) Address of establishment/shop :
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- (6) Names of the persons engaged as the wiremen and their licence number :
 - 1. Name :
Licence No.
 - 2. Name :
Licence No.
 - 3. Name :
Licence No.
 - 4. Name :
Licence No.

I declare that the above information is true to my knowledge. I enclose the true copies duly attested of the valid licence of A/B Class issued to me and also the copies of the licenses in respect of the wiremen named above.

I also declare that all the necessary T&P is available for necessary testing of electrical installations for their fitness to be connected to LT mains.

I have deposited the necessary registration fee of Rs.300/- in cash / by demand draft no. dated drawn on

It is requested to kindly intimate the registration number as early as possible.

Encl: As above.

Place :

Date : S ignature of licenced contractor